

UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF WASHINGTON  
AT SEATTLE

STEVE LEWIS,

Plaintiff,

v.

PDA, LLC,

Defendant.

Case No. 2:22-cv-00884-RSL

**ORDER REGARDING INITIAL  
DISCLOSURES, JOINT STATUS  
REPORT, AND EARLY  
SETTLEMENT**

**I. INITIAL SCHEDULING DATES**

The Court sets the following dates for initial disclosure and submission of the Joint Status Report and Discovery Plan:

Deadline for FRCP 26(f) Conference:	August 8, 2022
Initial Disclosures Pursuant to FRCP 26(a)(1):	August 15, 2022
Combined Joint Status Report and Discovery Plan as Required by FRCP 26(f) and LCR 26(f):	August 22, 2022

The deadlines above may be extended only by the Court. Any request for an extension should be made by telephone to Teri Roberts, the judicial assistant, at (206) 370-8810. The parties who have already appeared in this matter are directed to meet and confer before contacting the court to request an extension.

1 If this case involves claims which are exempt from the requirements of FRCP 26(a) and  
2 26(f), please notify Teri Roberts, the judicial assistant, by telephone at (206) 370-8810.

## 3 **II. JOINT STATUS REPORT & DISCOVERY PLAN**

4 All counsel and any pro se parties are directed to confer and provide the Court with a  
5 combined Joint Status Report and Discovery Plan (the "Report") by August 22, 2022. This  
6 conference shall be by direct and personal communication, whether that be a face-to-face  
7 meeting or a telephonic conference. The Report will be used in setting a schedule for the prompt  
8 completion of the case and the parties are reminded of their obligation to cooperate to secure the  
9 just, speedy, and inexpensive resolution of this case. FRCP 1. It must contain the following  
10 information by corresponding paragraph numbers:

- 11 1. A statement of the nature and complexity of the case.
- 12 2. A proposed deadline for joining additional parties.
- 13 3. The parties have the right to consent to assignment of this case to a full time  
14 United States Magistrate Judge, pursuant to 28 U.S.C. §636(c) and Local Magistrate Judges'  
15 Rule 13 to conduct all proceedings. The Western District of Washington assigns a wide range of  
16 cases to Magistrate Judges. The Magistrate Judges of this district thus have significant  
17 experience in all types of civil matters filed in our court. Additional information about our  
18 district's Magistrate Judges can be found at <http://www.wawd.uscourts.gov/judges>. The parties  
19 should indicate whether they agree that the Honorable Brian A. Tsuchida may conduct all  
20 proceedings including trial and the entry of judgment. When responding to this question, the  
21 parties should only respond "yes" or "no." Individual party responses should not be provided. A  
22 "yes" response should be indicated only if all parties consent. Otherwise, a "no" response should  
23 be provided.

1           4.       The existence of any related cases pending in this or other jurisdictions and a  
2 proposal for how to handle them.

3           5.       Whether initial disclosures were timely made under FRCP 26(a)(1) and any issues  
4 regarding initial disclosures. If, on the due date of the Joint Status Report, all defendants or  
5 respondents had not been served, counsel for plaintiff shall state when service will be effected,  
6 why it was not made earlier, and a proposed schedule for the required FRCP 26(f) conference  
7 and FRCP 26(a)(1) disclosures.

8           6.       What changes, if any, should be made in the timing or form of expert and pretrial  
9 disclosures under FRCP 26(a)(2)-(4).

10          7.       The subjects, timing, and potential phasing of discovery, and how the parties  
11 intend to manage discovery to promote the expeditious and inexpensive resolution of the case,  
12 specifically including consideration of the items set forth in LCR 26(f)(1)(D).

13          8.       Agreements or issues related to the preservation of discoverable information and  
14 the scope of the preservation obligation.

15          9.       Whether the case will involve Electronically Stored Information (“ESI”), how the  
16 parties intend to preserve and produce ESI, and whether the parties agree to adopt this district’s  
17 Model Agreement Regarding Discovery of ESI.

18          10.       Whether the case will involve unique or extensive claims of privilege or work  
19 product protection. If documents responsive to a discovery request are withheld on a claim of  
20 privilege or other protection from disclosure, a privilege log must be produced within the time  
21 frames established for discovery responses. Simply asserting an objection on the ground of  
22 privilege or noting that privileged documents have been withheld is not sufficient.

23          11.       Procedures for handling the inadvertent disclosure of privileged information.

1           12.     What changes, if any, should be made to the limitations on discovery.

2           13.     The date discovery can be completed.

3           14.     Suggestions for the prompt and efficient resolution of the case, such as the  
4 phasing of motions to resolve dispositive issues or the bifurcation of liability and damage issues.

5           15.     Whether the parties intend to participate in an alternative dispute resolution  
6 process beyond the required settlement conference, such as mediation or the individualized trial  
7 program set forth in LCR 39.2.

8           16.     The month the case will be ready for trial. The Court expects that most civil cases  
9 will be ready for trial within one year of filing the Joint Status Report and Discovery Plan.  
10 Identify any calendaring conflicts that should be considered when setting a trial date.

11          17.     Whether the case will be jury or non-jury.

12          18.     The number of trial days required.

13          19.     List the dates on which each and every non-governmental corporate party filed its  
14 disclosure statement pursuant to FRCP 7.1 and LCR 7.1.

15                 If the parties are unable to agree on any part of the Report, they may answer in separate  
16 paragraphs. No separate reports are to be filed. If the parties wish to have a status conference  
17 with the Court at any time during the pendency of this action, they should notify Teri Roberts by  
18 telephone at (206) 370-8810.

19                                 **III. PLAINTIFF'S RESPONSIBILITY**

20                 This Order is issued at the outset of the case, and a copy is sent by the clerk to counsel for  
21 plaintiff (or plaintiff, if pro se) and any defendants who have appeared. Plaintiff's counsel (or  
22 plaintiff, if pro se) will be responsible for starting the communications needed to comply with  
23 this Order.

#### IV. ALTERATIONS TO ELECTRONIC FILING PROCEDURES AND COURTESY COPIES

Information and procedures for electronic filing can be found on the Western District of Washington's website at [www.wawd.uscourts.gov](http://www.wawd.uscourts.gov). Pro-se litigants may file either electronically or in paper form. The following alterations to the Electronic Filing Procedures apply in all cases pending before Judge Lasnik:

- Alteration to LCR 10(e)(9) - Effective July 1, 2014, the Western District of Washington will no longer accept courtesy copies in 3-ring binders. All courtesy copies must be 3-hole punched, tabbed, and bound by rubber bands or clips. If any courtesy copies are delivered to the intake desk or chambers in 3-ring binders, the binders will be returned immediately. This policy does **NOT** apply to the submission of trial exhibits.

- Alteration to Section III, Paragraph M - Unless the proposed order is stipulated, agreed, or otherwise uncontested, the parties need not e-mail a copy of the order to the judge's e-mail address.

- Pursuant to LCR 10(e)(10), all references in the parties' filings to exhibits should be as specific as possible (*i.e.*, the reference should cite the specific page numbers, paragraphs, line numbers, etc.). All exhibits must be marked to designate testimony or evidence referred to in the parties' filings. Filings that do not comply with LCR 10(e) may be rejected and/or returned to the filing party, particularly if a party submits lengthy deposition testimony without highlighting or other required markings.

#### V. PRIVACY POLICY

Pursuant to Federal Rule of Civil Procedure 5.2 and LCR 5.2, parties must redact the following information from documents and exhibits before they are filed with the court:

- \* Dates of Birth - redact to the year of birth

\* Names of Minor Children - redact to the initials

\* Social Security Numbers and Taxpayer Identification Numbers - redact in their entirety

\* Financial Accounting Information - redact to the last four digits


\* Passport Numbers and Driver License Numbers - redact in their entirety

All documents filed in the above-captioned matter must comply with Federal Rule of Civil Procedure 5.2 and LCR 5.2.

#### **VI. EARLY SETTLEMENT CONSIDERATION AND NOTIFICATION**

If settlement is achieved, counsel shall immediately notify Victoria Ericksen, Deputy Clerk, at (206) 370-8517. The parties are responsible for complying with the terms of this Order. The Court may impose sanctions on any party who fails to comply fully with this Order.

DATED this 25th day of July, 2022.



Robert S. Lasnik  
United States District Judge